



## **Grange Primary School (part of Orwell Multi-Academy Trust)**

**JOB TITLE:** Classroom teacher

**GRADE:** MPS

**RESPONSIBLE TO:** The Headteacher and the Local Governing Body of the school

### **Job Purpose:**

The Class Teacher will:

- teach a class of pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and emotional needs;
- maintain the positive ethos and core values of the school, both inside and outside the classroom;
- contribute to strong and effective working relationships amongst teaching and support staff, parents, governors and community members;

### **The candidate will need to have a working knowledge of:**

- the National Curriculum (2014) and if appropriate the EYFS framework
- the national conditions of employment for school teachers as set out in the current copy of the School Teachers' Pay and Conditions Document;
- the National Standards for Qualified Teacher Status and if appropriate the expected standards for teachers on the Upper Pay Range.

### **As a Class Teacher:**

The Class Teacher will:

- Promote the school's code of conduct amongst pupils, in accordance with the school's behaviour policy
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks and identification and filling of prior learning gaps.
- Develop skills based learning intentions related to the appropriate stage in the National Curriculum
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils



- Plan engaging lessons with clear outcomes
- Create active and independent learners, who are engaged and excited about their learning
  - Be able to set clear targets, based on prior attainment, for pupils' learning;
  - Keep appropriate and efficient records, integrating formative and summative assessment into planning;
  - Be accountable for all children's progress and discuss this at Pupil Progress Meetings with the Senior Leadership Team
- Work with school leaders to track the progress of individual children and intervene where pupils are not making progress;
- Make effective use of ICT to enhance learning and teaching
  - Report to parents, verbally and in writing, on the development, progress and attainment of pupils
- Lead, organise and direct support staff and additional adults within the classroom
  - Support initiatives decided by other members of staff
- Participate in CPD and take an active role in their professional development
- Implement agreed school policies and guidelines
- Participate in meetings which relate to the school's management, curriculum, administration or organisation
- Communicate and co-operate with specialists from outside agencies
- Participate in the performance management system for the appraisal of their own performance
- Lead a curriculum area or aspect.

## **PERSONAL AND PROFESSIONAL CONDUCT**

### **Teachers must:**

- Have proper and professional regard for the ethos, policies and practices of the school in which they teach, and maintain high standards in their own attendance and punctuality
- Liaise with the teaching and support staff of the school, Governors, Parents, Children, Advisers and other Professionals



- Take responsibility for a class of children determined on an annual basis by the Head and in accordance with the duties listed above
- Have regard for the need to safeguard pupils' well-being, in accordance with statutory provisions
- Show tolerance of and respect for the rights of others;
- Not undermine fundamental British Values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs
- Maintain the positive ethos and core values of the school, both inside and outside the classroom
- Contribute to constructive team-building amongst teaching and support, parents and governors.