



14 June 2019

Dear

This is an exciting time for our school, as we have now moved into a brand new, spacious building in Old Buckenham. I would like to invite you to apply for the post of **Class Teacher at Chapel Green School**, formally called Chapel Road School, this is part of a job share role for 2 days per week.

Class Teacher with general experience/skills in SEN and/or ASD
in our Primary Department in a mixed KS2 class
Salary: min MPS depending on skills and experience + SEN

This post is advertised as a job share arrangement by two teachers, therefore the hours for this position are negotiable and we welcome applicants who are also looking for part-time and/ or job share roles. We are currently looking to cover 2 days a week.

Context:

We are a Complex Needs School for 86 (101 from Sept 2018) pupils with moderate, severe or profound learning difficulties between the ages of 3 to 19. All pupils have different learning needs; they learn best when they are happy and excited about learning.

We have now moved to a brand new, state of the art building. Our new school is situated in close vicinity to the Old Buckenham Primary and High Schools with whom we already have very effective working relationships.

Over a period of three years, we are growing from 63 to 110 pupils. All our pupils have a wide range of special and additional needs; pupils may have moderate to severe learning difficulties or profound and multiple learning needs with significant sensory impairment or medical needs. Approximately one third of our pupils have autistic spectrum disorder.

We use a range of specialist resources, including a hydrotherapy pool, multi-sensory rooms, specialist hoisting, standing, walking and seating resources and bespoke outdoor play equipment. Currently we operate three minibuses and this is likely to grow to four.

Please see our **website for more information** about our school <http://www.chapelgreenschool.org.uk/>

Your role:

For **September 2019** we are seeking a teacher to teach 6-7 pupils in our KS2/ASD class to job share role for 2 days a week. You will be working with a colleague who is returning from maternity leave and you will be supported in class by three experienced teaching assistants. You will work alongside a team of dedicated teachers within the Primary Department.

You will be teaching a highly adapted and modified curriculum in an exciting and creative way so that all young people engage with you and learn as well as they possibly can. All of your assessment and planning will be highly individualised to meet the specific needs of each pupil. All pupils follow a bespoke curriculum that include independence and life skills, social and communication skills and learning within our local community. Our older pupils have access to our school shop in the centre of Attleborough, to gain valuable experience within the community and all pupils have access to the school minibuses for educational visits to enhance learning.

The pupils in your class will have a wide range of learning and behaviour needs. You will receive a very focussed induction training and a mentor (experienced teacher) will support you. Our school is very committed to develop the knowledge and skills of all staff and you are expected to engage in a wide range of professional development opportunities and to take part in our Induction Programme. As part of our commitment to Safeguarding children, we provide in depth and ongoing training to cover all elements of Safeguarding, health and safety, medical training etc.

Our curriculum is divided into Primary and Secondary. Part of your role may include the responsibility to promote a subject area within the primary department. This is by negotiation and based on your knowledge and skills. You will take full part in the shaping and development of the curriculum and accreditation in our wonderful new school, which includes many new learning areas.

The school has a clear vision to support the inclusion of young people with additional needs. We are continually developing this role within the local community and especially with the local mainstream schools. A commitment to inclusive and outward looking practice in our school and local community is essential to this post.

We are expecting that all our new teachers, who are part of this exciting venture, will become fully involved in the development of creating our extended, new school provision on the new site.

Our school is fully committed to **safeguarding children** and to this end any appointment will be subject to:-

- Two written references, who will be asked to comment on your suitability for working with our pupils. One of your references must be from your last employer and you are advised to seek referees from two different settings; one may be a character reference.
- An enhanced DBS check. The further responsibility to maintain the DBS update on an annual basis lies with the employee and you will be required to maintain your DBS update service while you are employed at our school.
- Evidence of your qualifications and proof of Identity.

We strongly recommend that you visit our school and ask you to contact the school office to arrange this. I have set aside a date to accommodate your visit and show you around the school: **Monday 24th June at 9:30am.**

For shortlisted candidates our recruitment process is likely to include a formal lesson observation in their current setting. Interviews will be held on Monday 8th July 2019.

Please find enclosed an application form for this post, together with the Job Description. I refer to our website for any further information that you may need. I would be grateful if you could complete and return the application before the closing day by **Friday 28th June 2019 @ 12 noon.**

Please ONLY use the application form provided by the school. Please do not hesitate to contact me if you require any further information.

Yours sincerely

Mrs Karin Heap
Headteacher

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