



This is a Covid funded temporary post

Job Description

1. **Job Title:** Seasonal Ranger
2. **Reports to:** Public Realm Officer.
3. **Responsible for:** Not responsible for staff
4. **Grade:** 3

5. Job Purpose:

- To assist the Public Realm Team in the supervision of the public's use of Needham Lake and other countryside sites and nature reserves owned by the Councils over a seven-day rota including regular weekend working.
- To assist in ensuring a safe return to recreational sites and nature reserves by members of the public following the Covid pandemic.

6. Specific Deliverables: (what the job is required to achieve)

- 6.1 To assist the Public Realm Team in the delivery of the Section's aims and objectives for Needham Lake and other Council owned sites within Mid Suffolk and Babergh.
- 6.2 To undertake the effective and cost-efficient day-to-day maintenance and repair of sites, e.g. furniture repairs, collection of litter, minor vegetation management (e.g. pruning, meadow management, control of invasive weeds), visitor and wildlife surveys.
- 6.3 To supervise the public's use of all countryside sites as visitors are welcomed back following the Covid pandemic, including welcoming and advising visitors on current rules, patrolling sites on foot and driving between sites.
- 6.4 To foster good will and co-operation by the public in complying with Covid guidelines, adopting the best means of communication in the circumstances.
- 6.5 To assist Public Realm staff with the delivery of activities taking place outdoors on Council owned, or other sites.
- 6.6 To take responsibility for your own day-to-day decisions where these are in accordance with agreed management procedures.
- 6.7 Some tasks will be unexpected or outside the standard procedures and will require initiative to resolve.
- 6.8 Supervisor generally available for direction and guidance on more difficult or serious problems.

6.9 Any other duties of a similar nature which may be required.

7. Key Relationships:

7.1 The post holder will work and liaise with other members of the Public Realm team particularly the Public Realm Officers, other members of staff within the District Council and officers of partner organisations.

7.2 Will communicate, both orally and in writing, with a range of audiences, with the ability to pass general information on to others.

Additional information

Does this job require a DBS check? No.

(Please check with HR if you need advice on the criteria.)

This job will participate in planning for emergencies in terms of response to or maintaining business continuity during an emergency. The jobholder will participate in training, exercises, response, recovery or other activities to support the councils' statutory duties in relation to emergencies under the Civil Contingencies Act (2004). It is expected that when requested to do so the jobholder will temporarily but immediately cease their normal role to support the emergency planning or response activity.

PERSON SPECIFICATION

The Person Specification focuses on the knowledge, skills, experience and qualifications required to undertake the role effectively.

REQUIREMENTS The postholder must be able to demonstrate:	MEASURED BY: A Application form I Interview T/P Test/Presentation
EDUCATION/TRAINING <i>(Academic, vocational/professional and other training)</i>	
<ul style="list-style-type: none"> NVQ Level 3 or equivalent experience in a countryside management related field. 	A/I
KNOWLEDGE & EXPERIENCE <i>(e.g. report writing, office experience, Microsoft office)</i>	
<ul style="list-style-type: none"> Full clean driving licence Health and Safety, First Aid and other operational training would be an advantage. Experience of interacting with members of the public in a work environment. Ability to work independently using own initiative. Ability to travel to various sites in the districts. Knowledge of Babergh and Mid Suffolk areas Ability to work outdoors and in all weathers. Ability to work regular weekends. Experience of working in parks and open spaces would be an advantage. Experience of practical countryside management experience would be an advantage. 	<p>A</p> <p>A</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p>

•	
SKILLS/ATTRIBUTES <i>(e.g. communication, interpersonal, decision-making, problem-solving, team player, reliable)</i>	
<ul style="list-style-type: none"> • Good written communication skills • Ability to convey information to others verbally in a clear, concise and tactful way. • Ability to accurately maintain a range of records. • Ability to work as part of a team or alone. 	<p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A/I</p>
BEHAVIOURS Behaviours will be tested at interview against the Council's values (further detail below)	
Empowering, valuing and developing our people.	I/TP
Valuing our customers	I/TP
Being open and honest	I/TP
Taking ownership	I/TP
Being ambitious	I/TP



Our Values

...we believe in



OUR PEOPLE

We empower, value and develop our people to work together as one dynamic and efficient team.



OUR CUSTOMERS

We care about delivering high quality, customer-focused outcomes with our communities and partners.



BEING OPEN and HONEST

We are open, transparent and truthful.



TAKING OWNERSHIP

We take pride in our work and take responsibility for our actions.



BEING AMBITIOUS

We are ambitious, inspiring our communities, taking pride in our places and striving for excellence.

